

# **Troop 142**

# **Welcome**

# **Guidelines**

## **Introduction to Troop #142**

The following material has been written to assist new scouts and their families in learning some of the rules and procedures that have helped our troop remain successful and enhance each Scout's enjoyment of the program.

The program is for the Scouts and is as successful and rewarding as each of us makes it. Everyone's thoughts and suggestions to make this a better program are always welcome. The Troop Committee has adopted the following Mission Statement for Troop 142. Boy Scout Troop 142 exists to serve boys by instilling values, preparing them to make ethical choices over their lifetime and to enable them to achieve their full potential. We accomplish this by working toward three aims - Participating Citizenship; Moral Strength and Character; and Development of Physical, Mental and Emotional Fitness. Our values are based upon the Scout Oath and Law.

## **Troop Meetings**

The Troop meets every Monday during the school year from 7:00 to 8:00 pm at St. John's parish hall basement, Clinton, IL. Enter the church through the door on the East side of the building. Head down the stairs to the basement. In summer the full troop will meet on an as needed basis.

Exceptions due to school events, outings and holidays will be noted in the Newsletter's Calendar of Events published and posted monthly. At times things may come up and we have to change/cancel a meeting with very short notice. In the event of a change in plans, we will use the Troop phone tree and e-mail to notify everyone.

## **Courts of Honor**

Quarterly, Troop Courts of Honor meetings are held to recognize and award each Scout's achievements during the prior months. This is a more formal type of meeting and parents or guardians are recommended and families are welcome to attend in support of their sons. This also provides an opportunity for each parent to learn more about the upcoming troop events, as well as hear details of the past months' activities. Scouts are expected to be in **full** Class A uniform for Courts of Honor.

## **Troop Outings**

In addition to weekly troop meetings, the Troop attempts to have some type of field trip monthly just for fun and periodic outdoor activities. Some examples of field trips might be bowling, go cart racing, Hockey Game, gym night, pool night or Ice-skating. Some examples of outdoor activities might be skiing, Klondike Derby, Wilderness Survival, Summer Camp, or canoeing.

The troop will secure camping sites and will charge \$5 per head per day for troop camping events. If the campsite is free, there will still be a charge of \$10 per head to make up for other items like food and gas.

Each year in August our annual program is developed by the Scouts and for the Scouts. If a Scout would like to see something new, please bring it up to the Patrol Leaders' Council.

## **Charter Organization Rules**

As our Chartered Organization, the Catholic Men's Group has some requirements about rules associated with camping and travel:

- All troop campouts will require approved tour and activity plan
- All travel to troop Outings (not to include meetings or roadside cleanup) where adults drive scouts other than their own kids require tour and activity plan.
- Only registered leaders that have met all CMG leadership requirements may attend campouts, including the planned summer campouts at Ingersoll and Cache Lake. An exception to this rule is family campouts, like with the cub scouts, where parents are encouraged to attend. The troop cannot simply call normal campouts a "family" campout to allow adults to bypass the background check requirements. The CMG feels that this is a youth protection issue and the troop needs to strictly enforce this rule.
- A minimum of two registered leaders are required for all campouts and outings. All leaders are required to pass Criminal and DCFS background checks, including fingerprinting; this cost will be covered by the troop. Also leaders are required to pass BSA youth protection training. Final approval of all leaders will be confirmed by the charter organization.

## Permission Slips

In most cases permission slips must be turned in the meeting prior to participation in each outing, whether one day or longer. These slips must be signed by a parent or guardian and will be collected the meeting prior to leaving. These slips authorize the adult leader in charge to seek medical assistance should a Scout incur an accident or become ill. Depending on the seriousness of the problem, parents may be notified. If for some reason you misplace the permission slip, it may be handwritten, provided it is signed and dated and is worded as follows:

*(SAMPLE)*

*I give permission for \_\_\_\_\_ to attend the \_\_\_\_\_ event. In case of an emergency, I understand that every effort will be made to contact me. In the event I cannot be reached, I hereby give my permission to the physician selected by the adult leader in charge to secure proper treatment, including hospitalization, anesthesia, surgery or injections of medications for my child.*

*Date: \_\_\_\_\_*

\_\_\_\_\_  
*Signature of parent or guardian*

*Emergency Contact in preferred order.*

*1. Phone Number \_\_\_\_\_*

*Contact Name \_\_\_\_\_*

*2. Phone Number \_\_\_\_\_*

*Contact Name \_\_\_\_\_*

*3. Phone Number \_\_\_\_\_*

*Contact Name \_\_\_\_\_*

Any permission slip that is signed by anyone other than the parent or guardian will not be accepted. Parents are encouraged to take part in several of the monthly outings yearly.

Any boy not furnishing this slip will not attend event. Permission slip forms for each outing and activity are available at scout meetings at the time of activity sign-up.

## **Code of Conduct**

Scouting is far more than fun outdoors, hiking and camping. Scouting is a way of Life. Scouting is growing into responsible manhood, learning to be of service to others. The Scout Law is the foundation on which the whole Scouting movement is built. The Scout Law expresses the conduct that a Scout tries to live up to. When you are a Scout, the Scout Law becomes your code. There is something different about the Scout Law that makes them different from other laws. The Laws of Nations, State and City are mainly concerned with do's and don'ts. Not the Scout Law. The Scout Law is a statement of facts. A Scout is trustworthy, loyal, helpful, friendly, courteous, kind, obedient, cheerful, thrifty, brave, clean and reverent. If a Scout willfully breaks a Scout Law, he fails as a Scout. The ideals of the Scout Law are high. They are meant to be! It is only by striving toward high ideals and keeping faith with them that a Scout becomes the man they want to be.

## **Required Clothing / Equipment**

**UNIFORM:** The Class A uniform will be worn to Scout Meetings, Courts of Honor and other events when the Troop is in the public eye. The Class A uniform consists of the official BSA shirt with proper insignia on the shirt as shown in the Official Scout Handbook plus the Troop neckerchief, a slide, Official scout trousers or shorts, or non-baggy blue jeans without holes or stains, and socks. The first Troop 142 neckerchief will be given at scout's crossover ceremony; the second one will cost \$15. All items are available at W.D. Boyce Council Office

The Class B uniform is worn for activities, which will likely be sweaty or dirty. It consists of the Class B shirt (any Scouting related shirt in good repair) and Official Scout trousers or shorts or blue jeans without any holes or stains. The class B allows the Troop members to identify as a member of the unit, while preserving the condition of the Class A uniform. The Troop will issue one tee shirt to each scout upon joining the Troop; the second one may be purchased.

Over the years the Troop has accumulated numerous small size scout shirts and pants. In an effort to make Scouting more affordable, young Scouts are welcome to have a shirt or pants from the inventory, just talk to a leader. We hope that when your son outgrows it you will return it for future scouts to wear.

### **CAMPING GEAR**

Tents and other shared camp gear are available or provided by the troop. From time to time other gear may be necessary depending on the type of outing. (All gear should be labeled with scout name for easy identification.)

#### **Additional Items**

Each Scout is expected to provide their own mess kit, utensils, cup, sleeping bag, and any necessary personal articles for each outing. Troop leadership has a list of what to bring to campouts which is also available under the documents section of our website [www.clintontroop142.com](http://www.clintontroop142.com).

## MISCELLANEOUS EQUIPMENT NEEDED FOR ALL EVENTS

- • Official Scout Handbook (the Troop recommends handbook cover and zip lock bag.
- • Paper, pen or pencil

## ITEMS NOT PERMITTED

- Sheath knives
  - • Aerosol sprays
  - • Lighters, matches, and pocketknives UNLESS the Scout has earned his Firem'n Chit and Totin' Chip
  - • Alcoholic beverages
  - • Firearms, ammunition or fireworks
  - • Drugs OF ANY KIND. Required prescription drugs and non-prescription drugs must be given to the outing leader by parent prior to departure with Scout's name and written instructions for use. All medicines should be in the original container.
  - • Excessive amounts of snack food or candy.
  - • Electronic devices such as game systems, ipads, mp3 players, etc...
  - • Cell phones are of great value for emergency situations. The leaders have them for that purpose. The boys with cell phones should leave cell phones at home.

The adult and/or the troop will not be responsible for any items left in an adult's vehicle.

## Special Rules

In the interest of the safety of all Scouts, as well as the enjoyment and successful learning experience of the scouting program, common sense and good conduct is required at all times.

The following special rules should be noted:

- • NO tree or fence climbing without specific leader permission
- • NO participating in waterfront activities without proper supervision
- • NO throwing of any objects except as part of an organized activity
- • NO use of cutting tools (ax, knife, etc.) or matches without successful completion of Totin' Chip and Firem'n Chit Training, respectively.
- • NO food or smellables in tents
- • NO flames in tents
- • Footwear and clothing will always be worn in camp.
- • No bug spray of any kind used around any kind of tent - it will eat through the tents

## Cost of Scouting

We do our best to help out by running a variety of fundraisers throughout the year to pay the boy's way in Scouting. All fundraisers are earmarked for a specific purpose depending upon the Troop committee decision. Some fundraisers are specifically to cover large expenses such as the purchase of new tents, a Troop trailer or pay for the annual Charter fee. Others are earmarked to fund Troop activities such as field trips and finally others are to provide the Scout with an opportunity to earn money to pay for summer camp or other Scouting expenses.

Scouts are encouraged to participate in various fundraisers in order to ensure that the financial obligations of the troop are met. Scouts who are unable to participate in fund raising activities will need to pay for the activities that they are used to fund. The Troop Financial Records are always available for review by interested parents. Scouts may only work fundraisers if they have previously signed up. If there is a vacancy, it is up to the SPL to see if the scout can work.

The early knowledge of which Scouts will be participating in an activity greatly helps in the planning stages. Scouts who sign up for an event and later are unable to attend must notify the Scoutmaster at least one week PRIOR to the event. In order to get a refund for the fees paid for the event the scout must make a written request to the Troop Committee to be reimbursed. The request should include the date you notified the Scoutmaster and the reason for not attending. The committee reserves the right to determine the refund, if any, to be returned since various registration fees must be paid and supplies must be obtained in advance.

Besides the outing cost, some events require the purchase of food or supplies. These are not covered by the fee (unless otherwise stated). Normally each Patrol plans its own menu for an outing and the scouts from the patrol purchase the food. Money is due two weeks in advance of the outing if paid by check or one week in advance if paid by cash. Checks should be made out to "Boy Scout Troop 142."

### VI. TROOP EXPENSES

1. **Routine Expenses.** The Troop shall be responsible for paying the following expenses from the general fund:

- Troop Registration (annually)
- Troop Insurance (annually)
- Troop equipment (as needed - Committee Approval required before purchase)
- Advancement pins, merit badges, rank patches, Court of Honor expenses.
- Leadership Training Costs for selected Scouts from the Troop. (Committee Approval required)
- Leadership Training Costs for Adult Leaders (Committee Approval required)
- Upon the death of an immediate family member, the Troop may make a donation of flowers or memorial fund not to exceed \$50.

## **Transportation policy for reimbursement:**

Driver pulling the Troop 142 trailer will be reimbursed for 100% of the fuel expense for any Troop outing requiring the Trailer. Drivers taking scouts **not** including their own children to summer camp or trips in excess of 50 miles roundtrip will be reimbursed for 100% of the fuel costs. This may be revised at any time with consideration of the financial position of the troop.

## **Troop Budget**

1. **Fiscal Year.** The Troop 142 Fiscal Year is defined as September 1 through August 31.
2. **Annual Plan and Budget.** A proposed plan and budget for the coming year shall be prepared by the Troop Committee during the Troop's Annual Planning meeting during August of each calendar year. The Budget should provide an itemized breakdown of all expected expenses needed to support the program for the next year. The Annual Budget will be reviewed again by the Committee in August for any correction or additions.

## **Boy Accounts**

An account will be set up for each boy member of the Troop. The proceeds from fundraisers that are earmarked for boy accounts will be distributed to these accounts. Fundraisers for the boys' accounts will be chosen so that the boy's efforts are independently accounted for. The Troop treasurer will be responsible for the accounting of the boy accounts and will administer all transactions. Accurate records will be made available for review. The treasurer must be notified in advance if a boy would like to use the money from his account. The boy will be able to use these funds to pay for field trips, recharter, summer camp, Scout equipment and official BSA uniforms. Contributions terminate at age 18, and money left unused in the account following the 21st birthday shall become troop property. The money will only be left in the scout's account after age 18 if the scout recharter for the years between 18 and 21. In the event that a boy decides to leave the Troop before he turns 18, the balance will be left in his account for one recharter cycle to account for a cooling off period. If the scout does not return to the unit in that time, then the balance of his account shall become troop property and will be absorbed into the Troop's general fund. If the scout transfers to another Boy Scouts of America unit his balance can be requested by the family to be transferred to his new unit.

## **New Scouts**

We accept new member any time as long as they are between ages of 11 and 18. Our best advertisement is our boys. Applications are available during normal meeting times from any Scoutmaster or Assistant Scoutmaster (ASM). The completed application, including health information must be returned to the Scoutmaster with any required fees.

Webelos Scouts who cross over into Troop 142 from a Pack will be presented with a Boy Scout neckerchief and slide upon crossing over and the green shoulder epaulets that indicate they have crossed into Boy Scouting. Webelos Scouts crossing over will need to submit an application to be a Boy Scout indicating that they are joining Troop 142.

Boys joining Troop 142 will be inducted into the Troop at the first possible meeting after their application has been logged with the council. It is recommended that the parents provide the boy

with a book and book cover and zip lock bag to protect the handbook. This book will serve as their guide in Scouting. After 6 months in Troop 142 the price of the book will be refunded into the scout's individual account. The cost to join Scouting includes a registration as well as a fee for Boy Life magazine. For those scouts that are transferring from another unit and are currently registered with the council, there is a \$1.00 fee to transfer from a Pack to a Troop or Troop to Troop as well.

## **Advancement**

Since the Scout Advancement Program is an integral part of the learning experience, each Scout is encouraged and expected to set certain attainable goals.

Scouts encountering difficulty in attaining goals are requested to discuss any specific problems with the Scoutmaster. Parents are encouraged to join in these discussions.

Remember, First Class is required for High Adventure Outings.

The parents' responsibility is to ENCOURAGE their son to achieve the next rank. Family members cannot sign off in their own child's book.

Scouts planning to pursue merit badges are required to:

- Pick a Subject
- Find a buddy to take the merit badge with
- Select and make contact with an approved counselor
- Obtain a Merit Badge Application Card (blue card) from Scoutmaster and complete it.
- Obtain Scoutmaster Approval on blue card.

The SCOUT should contact the counselor and make arrangements with them to get the badge requirements completed. The parent must insure that the Scout has a parent/guardian or other trained Scout Leader with him when he meets with the counselor. Two-deep leadership is also required for Merit Badge counselors. Under no circumstances should a Scout meet one on one with the counselors.

Merit Badge counselors are adults who have knowledge of the area they have signed up for (i.e. Safety Merit Badge counselors may be a Police Officer, Fireman, etc.). The committee maintains a list of counselors that are available, both within our Troop and outside our Troop.

We would like to keep our Merit Badge counselor list within the Troop up to date. If your hobbies or employment fall under one of the merit badge titles, please see the Scoutmaster, he will give you the necessary information to become a merit badge counselor. There is no cost to being a counselor other than your time.

### **AWARDS PRESENTATION:**

Awards for rank advancement, achievements or special situations will be distributed as follows:

The actual badge, patch, etc. will be procured and awarded to the Scout at the meeting following the fulfillment of the requirements. A formal recognition and written certificate will be awarded for each achievement earned at the Court of Honor, providing the Scout is in full and proper uniform. Scouts are required to save the written documentation (Merit Badge Blue Cards and Rank cards)

issued to them from the advancement chairman. These records are a back up to the Council's records.

The Committee wishes to make the point that full parental support and attendance is very vital at each Court of Honor. Please make all effort to be in attendance. All of the family is welcome. Scouts are reminded that notification must be given to the advancement chairman for all achievements to be recorded and awarded. This must be done at least two weeks prior to the Court of Honor.

## **Damage to Troop Equipment/Property**

The Troop has invested a great deal of money in equipment for the use of the Scouts. Therefore, each Scout is expected to use and care for it better than if it were his own. Deliberate or negligent damage by any Scout will be cause for such Scout to be responsible for the repair, replacement or reimbursement to the Troop for the cost of such repairs/replacements.

A tent will be assigned to Scouts for troop campouts. It will be the Scouts option to use the tent assigned or join another Scout in their assigned tent for campouts. Each tent will be inspected before being torn down. The scout will be responsible for taking the tent home and drying and cleaning the tent so it is suitable for the next campout.

## **Troop Health and Safety**

At Troop 142 we consider safety of each and every member to be very important. At times the Troop will participate in activities of slightly higher risk than the average activity. When you sign any activity permission slip, you should fully understand the scope of the activity. For the health and safety of each member of the Troop we will use (but not limited to) the rules described in this booklet as a guide. The action taken to enforce these rules will depend on the infraction that occurred.

The health of the scouts is very important to us as well. In order to attend activities and outings greater than 72 hours in length as a Troop, we require a completed Class 2 medical form to be filled out for every Scout every three years with a Class 1 form updated every year (the same forms required by Boy Scouts of America for camping at council camps). These forms will be distributed via the Troop and need to be updated by the first Monday of June. All attending High Adventure activities must have a Class A,B, and C form completed.

## **Discipline Policy**

During all events and activities the Scouts are expected to live up to the rules established by the Boy Scouts of America, the Troop and the leaders. In the event that a Scout or adult does not follow these rules or threatens the health and safety of any of its members, the leaders in charge of the activity may take immediate remedial action, including up to immediate suspension from the activity. Depending on the circumstances, the parents may be immediately required to pick up their Scout. Should such actions recur by the same Scout or adult, they may be subject to permanent dismissal from the Troop upon decision by the Troop Committee.

**Disciplinary Actions:** Every Scout is required to live by the Scout Oath and Law at all times when wearing the Scout uniform, or present at any Troop 142 outing or event. In particular, Troop 142 has a policy regarding the following:

- a) No uses of foul or vulgar language, sexual innuendo, calling people names, ethnic jokes or disparaging remarks.
- b) No use of matches or flammable chemicals for other than their intended purpose
- c) No bullying, hazing, or any action that could result in injury to the scout or anyone else.
- d) No disrupting the Troop meeting.
- e) No stealing, destroying, or disrespecting property.

It is the discretion of the Scoutmaster and the Assistant Scoutmaster to determine if a violation of the policy has occurred. Violation will result in the following order of severity or recurrence:

- a) A verbal reprimand from the SPL and the SPL will go to an adult about the situation.
- b) A conference with a scoutmaster, in order to work out the problem, and set a course of better behavior.
- c) Notification of the Committee Chairman and a conference between the parents, scout and scoutmaster to discuss the problem.
- d) A Board of Review, with the purpose of discussing the problem and setting a course of a better behavior.
- e) The scout is suspended from the troop. Should this action be taken, the Scoutmaster and the Committee Chair will work with the parents with the goal to integrate the youth back into the Scouting program.
- f) Expulsion from the Troop.

Disciplinary actions will be dealt with (in strict confidence). The Scout's parents will be fully informed of the issue. Together, the Troop Committee, parents, and Scoutmaster will work toward a solution with the Troop's best interest in mind.

The parent of a Scout involved in a disciplinary action, who is the Scoutmaster, outing leader involved, or the Committee Chair, shall defer to another leader or Committee member during problem resolution.

## **Leader/Driver Responsibility**

The Troop uses the resource of the parents to provide the transportation and the leadership for our outings. When accepting this responsibility we ask that as a leader you do your best to be an example of good scouting and act according to the Scout Oath and Law as well as (but not limited to) the rules of this guidebook. You are being looked on as a role model for our scouts. It is mandatory that drivers are at least 21 years old, that they are physically prepared to drive and that their vehicle is in good working order. We cannot take the risk of anything less than that. The Troop cannot tolerate an impaired driver due to alcohol or drugs and a driver may be asked by the Troop leadership not to drive if there is ANY concern that this may be a problem. If any parent has a concern that one of our drivers may be impaired, please bring it to the attention of the leader in charge of the activity. Your son's safety is our first concern. We live by the motto SAFETY FIRST!! Proof of insurance and valid driver's license must be provided prior to driving for an outing. All carpool drivers must carry liability insurance of at least \$50,000 (each person), \$100,000 (each accident) and \$50,000 (property damage). All riders must wear seat belts while traveling as required by Illinois law. Parents and adult leaders must provide updated information about their vehicle(s) and associated insurance to the Troop annually.

## **Parental Participation**

It is recognized that parent interest in scouting varies for many reasons. The benefits that the Scout receives are directly proportional to both the QUALITY and QUANTITY of parental support and participation. Please keep this in mind when your help is requested. In addition, encourage and assist your son in obtaining the most out of scouting. He needs your support!

Any suggestions or questions that parents may have are more than welcome. Present them to any committee member or send a note with your son to any meeting. All parents are welcome to become a committee member or attend committee meetings.

In order to ensure a successful program, parents may be required to participate in an outing and/or provide transportation. A minimum of two adult council registered leaders is required on every outing.

**PLEASE BE ON TIME TO PICK UP YOUR SONS. LEADERS MUST WAIT UNTIL ALL BOYS ARE PICKED UP BEFORE THEY CAN GO HOME.**

Additionally, we require that you read the parent's guide "How to Protect your Children from Child Abuse and Drug Abuse," a supplement which can be found in the front of your son's Scout Handbook. This booklet tells you what you can do with your child to prevent drug and/or child abuse along with an explanation about what Scouting is also doing. The prevention of Drug Abuse and Child Abuse are topics that the Boy Scouts of America and the Committee of Troop 142 take very seriously.

# Troop Organization

Our troop strives to follow the BSA Patrol Method. Consult the BSA handbook for details. Eligibility for Elected Positions to be eligible for any position,

## Senior Patrol Leader (SPL)

- First Class Rank or higher
- Be active in the Troop\*
- Scoutmaster Approval

## Assistant Senior Patrol Leaders (ASPL)

- First Class Rank or higher
- Be active in the Troop\*
- Scoutmaster Approval

## Patrol Leader (PL)

- Be an active member of the Patrol\*

## Assistant Patrol Leader (APL)

- Be an active member of the Patrol\*

## Troop Scribe

- First Class Rank or higher
- Active member of the Troop\*

## Troop Librarian, Troop Quartermaster

- Second Class Rank or higher
- Active member of the Troop\*

## Troop Historian, Chaplain Aide

- Active member of the Troop\*

## Troop Bugler

- Active member of the Troop\*
- Preference is given to those who know music and can play taps and reveille.

\*Active in the troop is defined as a boy who is chartered with the troop, and actively participating in troop activities (meetings, outings, etc.) within the previous 3 months.

## **Election Procedure**

The election procedure for junior leaders and other positions will be as follows:

In order for elections to be held there must be a quorum of 50% of the active Scouts in attendance.

The election for Senior Patrol Leader will be the first election to take place, following speeches by the candidates. The Senior Patrol Leader will be the candidate who receives the MAJORITY of the votes. (Note: This is a majority, not a plurality) If none of the candidates receive a majority of the votes, the two candidates who received the highest number of votes will remain on the ballot for a run-off election.

After the Senior Patrol Leader election is completed, the ballot for the Assistant Senior Patrol Leaders will be developed. It should include those runners-up from the Senior Patrol Leader election who wish to run for Assistant Senior Patrol Leader and those candidates for Assistant Senior Patrol Leader who did not run for Senior Patrol Leader. The election for Assistant Senior Patrol Leaders will then be held.

Following the election for the Assistant Senior Patrol Leaders, the Troop will break up into Patrols and select among themselves a Patrol Leader and Assistant Patrol Leader by secret ballot.

The selection of Scouts for the other Troop positions will be made by the SPL and ASPL. They will be appointed in the following order:

- Troop Scribe
- Troop Librarian
- Troop Quartermaster
- Troop Historian
- Chaplain Aide
- Troop Bugler

If an elected junior leader is unable to serve his full term or chooses to resign, the Senior Patrol Leader and Assistant Senior Patrol Leader will appoint someone to fill the position for the rest of the term.

The term for an elected junior leader will last for approximately 6 months, with the elections taking place not later than the week prior to the Court of Honor in December / May. Duties will be assumed not later than January 15<sup>th</sup> / June 15<sup>th</sup>.

## **Troop Leaders**

When joining a scout troop, it is important that the new scout and his parents have complete faith and trust in the quality of the adult leaders running the program. We feel that the adult leadership of our troop is unmatched. All of our leaders are dedicated Scouters, are BSA trained and committed to offering a fantastic & memorable program and making the youth of Clinton great citizens. Each adult should be of the utmost character, integrity, and family values.

**1. Troop Committee Responsibilities** The troop committee is the troop's board of directors and supports the troop program. The troop committee does the following:

- a) Ensures that quality adult leadership is recruited and trained. In case the Scoutmaster is absent, a qualified assistant Scoutmaster is assigned. If the Scoutmaster is unable to serve, a replacement is recruited.
- b) Advises the Scoutmaster on policies relating to Boy Scouting and the chartered organization.
- c) Supports leaders in carrying out the program.
- d) Is responsible for finances, adequate funds, and disbursements in line with the approved budget plan.
- e) Obtains, maintains, and properly cares for troop property.
- f) Ensures the troop has an outdoor program with a goal of one campout per month.
- g) Serves on boards of review and courts of honor.
- h) Supports the Scoutmaster in working with individual boys and problems that may affect the overall troop program.
- i) Provides for the special needs and assistance some boys may require.
- j) Assists the Scoutmaster with handling boy behavioral problems. (Troop Committee Guidebook)

## **2. Troop Committee Officers:**

- a) Committee Chairman
- b) Scoutmaster
- c) Secretary
- d) Treasurer
- e) Advancement Coordinator
- f) Equipment Coordinator
- g) Outdoor Program Coordinator
- h) Chartered Organization Representative (ex-officio)
- i) Training Coordinator

Persons to fill these positions will be elected at the August Committee/Budget Meeting. There shall be no limit to the number of terms for any of these positions. Any person elected to one of these positions shall serve until the following August Committee Meeting. Open positions during the year can be filled by appointment by the Committee Chairman.

**3. Committee Meetings** The Troop Committee Officers shall meet regularly to discuss Troop Business. The Committee Chairman will provide a written agenda and shall schedule meetings. The meetings shall be open to parents, registered members of Troop 142 and subcommittee officers. All Troop parents and other adults registered in Troop 142 are permitted voice and vote. A quorum will exist when any five of the nine elected committee officers are present at a committee meeting.

Meetings are permissible without a quorum; however, no matters requiring a vote may be decided.

**4. Expedited Approval** Should a need arise to obtain committee approval on an expedited basis, the Committee Chairman shall be authorized to contact the other elected committee officers by telephone or electronic mail to discuss the matter and conduct a vote. In any such instance, the results of that vote shall be ratified at the next regular Committee meeting.

References:

The Boy Scout Handbook

The Troop Committee Guidebook

The Junior Leader Handbook

Guide to Safe Scouting

The Scoutmaster Handbook

Boy Scout Field Book